

Navigating IntelliWriter™

Open a Saved Document

Open a saved document from IntelliWriter: You can open any saved documents you've created in IntelliWriter. Select open document from the file drop down and then select the saved document you would like to open.

The screenshot shows the IntelliWriter interface. The 'File' menu is open, with 'Open Document' circled in blue. A blue arrow points from the 'Open Document' option to the 'My Documents' section. The 'My Documents' section displays a table of documents with columns for Document Name, Action, and Last Modified.

Document Name	Action	Last Modified
▶ Sample Student Paper	◀ × 📄	3 hours ago
▶ third draft	◀ × 📄	1 day ago
▶ Selecting and Submitting Writing Samples	◀ × 📄	1 day ago
▶ Second Draft	◀ × 📄	5 days ago
▶ Third Draft - version 2 - copied from Notepad	◀ × 📄	6 days ago
▶ Outline Draft	◀ × 📄	5 months ago

Buttons at the bottom: [Cancel](#), [Import From Word](#), [Import From Google Docs](#)